Green Industries
Best Management Practices Certification

September – December 2007 Calendar

- September 06
- September 20
- October 02
- October 18
- November 02 [Spanish]
- November 30
- December 07 [Spanish]

Time: 8:00 – 3:00 pm
Cost: $25 per person
Location: Rookery Bay Environmental Learning Center
300 Tower Road Naples, FL 34113
Registration required: 5 work days before each class

Topics covered
- Turf Grass Selection & Fertilization
- Plant Selection, Mulching & Pruning
- Irrigation Practices
- Pesticide Handling & Integrated Pest Management

Obtain up to 5 DACS CEU’s

To register and for more information:
Contact Rookery Bay Coastal Training Program
(239) 417-6310 Ext. 231 or by Email Alberto.Chavez@dep.state.fl.us
http://www.rookerybay.org/CTP-BMP.html

Promoting Sustainable Landscaping in Florida
Green Industries Best Management Practices Training

Registration Form

Fee: $25.00 non-refundable

Registration closes 5 work days before each class

Which class would you like to attend [date]?

________________________________________________________________________________________

Landscape/Lawn/Pesticide Service Provider □ Other [specify] ____________________________________________________________________________

Attendee Name: __________________________________________ Company/Organization: __________________________________________

Title/Position: __________________________________________

Street Address: __________________________________________

City: ____________________________ State: ________________ Zip: ___________

Work Phone: ____________________________ FAX: ____________________________

Email: __________________________________

Please check all those locations where you provide your services:

Collier County □ City of Naples □ Everglades City □ City of Marco Island □

Lee County □ City of Bonita Springs □ City of Cape Coral □ City of Fort Myers □

Fort Myers Beach □ City of Sanibel □ Other [specify] ____________________________________________________________________________

Purpose of attending this class:

CEUs □ Compliance with City of Naples regulations □ Education □

Other [specify] ____________________________________________________________________________

Method of payment:

Check □ Money Order □ ➔ Please make payable to Friends of Rookery Bay

VISA ____________________________ expiration ______________

MC ____________________________ expiration ______________

Name as it appears on credit card: __________________________________________

Mail completed forms to:
Rookery Bay National Estuarine Research Reserve
ATTN: Coastal Training
300 Tower Road, Naples, FL 34113 or fax to (239) 417-6315

See Reverse for Instructions
Green Industries Best Management Practices Training

This training program is designed to increase the knowledge of the lawn and landscape professionals, and provide them with tools and skills to minimize the environmental impacts of non-point sources of pollution related to their business practices. It was jointly developed by Florida Department of Environmental Protection (FDEP), the University of Florida and the green industries. This training program is required by City of Naples [Resolution 06-11245] for landscapers to work within Naples City Limits.

**Dates:**
- June 28
- July 06 [Spanish]
- July 17
- August 02
- September 06
- September 20

**Time:** 8 am to 3 pm [please arrive early, we will start at 8am sharp]
**Location:** Rookery Bay Environmental Learning Center, 300 Tower Road, Naples, Florida
**Fee:** $25 per person [non-refundable]
**Includes:** light breakfast, lunch and all training materials

The training covers four topics with a focus on water quality protection:
- Turf Grass Selection & Fertilization
- Plant Selection, Mulching & Pruning
- Irrigation Practices
- Pesticide Handling & Integrated Pest Management

**You can obtain up to 5 CEU’s**

**Registration and payment is required.** Please fill and submit one registration form per attendee, including the individual $25 fee to assure a seat in the class. Registrations will close 5 work days before each class.

You can pay by check, money order, or credit card [we accept Visa and Mastercard]. Make checks or money orders payable to **Friends of Rookery Bay**.

For registration and additional information contact Project Greenscape Coordinator Alberto Chavez at (239) 417-6310 Ext. 231 or by email Alberto.Chavez@dep.state.fl.us or visit our website at [http://www.rookerybay.org/CTP-BMP.html](http://www.rookerybay.org/CTP-BMP.html).

**Keep your Landscape green & Florida's water clean!**
FAQs
City of Naples Certification of Lawn and Landscape Maintenance Professionals

What is the City Landscape Certification?
The City of Naples recognizes the importance of water resources to sustaining the economic, environmental and human health of our community. To ensure adequate protection the City requires all lawn and landscape companies working within City Limits to have at least one supervisor plus 10% of staff certified in the Best Management Practices (BMPs) for the protection of water resources in Florida.

The City has partnered with Rookery Bay National Estuarine Research Reserve to provide this educational training to local landscape businesses in order to meet City certification requirements. This partnership not only provides training, outreach and information sharing opportunities to local landscape-related companies to meet City certification requirements, but it also supports business needs throughout Collier County.

What is the City Landscape Certification Course all about?
An educational course entitled, “Best Management Practices for Protection of Water Resources in Florida” was developed by Florida Green Industries which is comprised of various state agencies, universities, and private industry partners. It is a statewide program for landscape professionals which focuses on Best Management Practices (BMPs) relating to lawn fertilization, pesticide use, irrigation practices, and plant selection to reduce non-point source pollution and conserve water. Since all of these topics can have a great effect on the surrounding environment and waterway health, it is the City’s goal that those who undergo the BMP training will implement the ideas and concepts they have learned into their business practices.

What are the steps for a landscape company to become City-certified?
1) Pick up an application for the City certification at one of three locations:
   1) City Hall—Finance Dept., 735 8th Street South, Naples, FL 34102  
   2) Community Development, 295 Riverside Circle, Naples, FL 34102 or  
   3) Community Services, 280 Riverside Circle, Naples, FL 34102. 
   You may also download the application at www.naplesgov.com or get it at the training.
2) Contact the Rookery Bay Coastal Training Department, at 239-417-6310 ext. 231 to sign up for a scheduled BMP course. Course schedules can be found at http://ctp.rookerybay.org/index.html. The course lasts about 7 hours. Lunch is provided. The Registration form and $25 fee (per person) are due 5 work days prior to the class day. (Visa, MasterCard or checks made payable to the Friends of Rookery Bay will be accepted). No registrations taken over the phone. No walk-ins allowed the day of class.
3) After attending the course, and passing the post test, the State will send you a certificate of completion.
4) An immediate supervisor or business owner needs to deliver or mail the completed City application, employee copies of the State certificate, and a list of all employees who have completed the course (at least one supervisor plus 10% of employees need to have completed the course) to:
   Finance Department
   City of Naples
   735 8th Street South
   Naples, Fl 34102
   A fee of $175.00 per company will be due with the application in addition to any decal fees that apply. All company trucks must display decals. The first two decals are free and each additional decal must be purchased for $5.00 each.
5) Upon review by City staff, if the application is deemed complete, decals indicating City certification will be sent to the business. These decals must be displayed on the left bumper of all work trucks. Random checks of landscaping trucks will occur, so please post the decals on every work truck as soon as you receive them. The City will issue individual wallet cards to those employees who have completed the Best Management Practices (BMP’s) course, recognizing them as knowledgeable in BMP’s and will apply this knowledge as responsible lawn and landscape maintenance professionals.
6) Renewal of City certification will need to be completed every calendar year. This involves maintaining at least one supervisor and a minimum of 10% certified staff. Those already certified must take a 3 hour refresher course and the company must pay a $50.00 fee. Course records must be re-submitted to the City.

Who needs to take this course?
All lawn & landscape businesses that provide services within the City limits need to complete this course.

Can lawn and landscape businesses who do not provide services within the City limits take this course?
Absolutely! This course is open to any landscape professional who wants to gain valuable knowledge regarding their profession and wants to help protect the environment. Up to five CEUs are available.

How many people within a business need to be certified? And by when?
At least one supervisor and a minimum of 10% of the employees in a business must be certified by September 30, 2007.

Who do I contact to sign up?
Contact Alberto Chavez, Project Greenscape Coordinator at the Rookery Bay Research Reserve at 239-417-6310 ext.231 or alberto.chavez@dep.state.fl.us to sign up for a scheduled course. Course schedules can be found at http://ctp.rookerybay.org/index.html. The course lasts about 7 hours. Lunch is provided. The Registration form and $25 fee (per person) are due 5 work days prior to the class day. (Visa, MasterCard or checks made payable to the Friends of Rookery Bay will be accepted). No registrations taken over the phone. No walk-ins allowed the day of class.

What do I get as a part of this training?
1) A 6 hour course covering proper application techniques for fertilizer and pesticides, irrigation technologies and techniques, and proper plant selection and placement.
2) Course materials include the BMP manual, other handouts, and a local resource guide that includes all ordinances pertaining to landscaping.
3) Upon passing the post test, a Certificate from the State of Florida will be sent to you
4) Up to 5 CEU’s can be obtained through course completion
5) Wallet card indicating the City recognizes the carrier as being knowledgeable in BMP’s.
6) Decals for display on work trucks (first 2 are free, each additional is $5.00)

If a landscape business is contracted by the City to provide lawn and landscape maintenance services, are the requirements different?
Yes.
Any landscape business that is contracted by the City needs to have at least one supervisor certified by the City as well as have 10% of their staff certified within 6 months of entering into a contract with the City. Within 1 year of entering into a contract with the City, 50% of their staff needs to be City certified.

I have an odd number of employees, how many have to take the course to fulfill the City requirement of 10%?
If your company has between 1 to 4 employees, you only need to send a supervisor, who works on-site, to take the BMP course. All other companies, with 5 or more employees, must round up to the nearest whole number when calculating the number of employees required to take the BMP course to satisfy the 10% requirement.

***Please remember – ALL companies need to send at least one (1) supervisor to get BMP certified.

<table>
<thead>
<tr>
<th>Number of Employees</th>
<th>Number of Employees need to take course (10%)</th>
<th>Total to take course</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-4</td>
<td>0</td>
<td>1 supervisor</td>
</tr>
<tr>
<td>5-10</td>
<td>1</td>
<td>1 employee + 1 supervisor</td>
</tr>
<tr>
<td>11-20</td>
<td>2</td>
<td>2 employees + 1 supervisor</td>
</tr>
<tr>
<td>21-30</td>
<td>3</td>
<td>3 employees + 1 supervisor</td>
</tr>
<tr>
<td>31-40</td>
<td>4</td>
<td>4 employees + 1 supervisor</td>
</tr>
<tr>
<td>41-50</td>
<td>5</td>
<td>5 employees + 1 supervisor</td>
</tr>
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